

Taunton Charter Trustees

Tuesday, 4th June, 2019,
6.00 pm

The logo for Somerset West and Taunton, featuring the text "Somerset West and Taunton" in white on a teal background with a white curved graphic element at the bottom right.

Committee Room 2 The Deane
House

Members: Lee Baker, Chris Booth, Simon Coles, Caroline Ellis, Catherine Herbert, Marcia Hill, Richard Lees, Sue Lees, Libby Lisgo, Martin Peters, Hazel Prior-Sankey, Federica Smith-Roberts, Francesca Smith, Alan Wedderkopp, Danny Wedderkopp and Brenda Weston

Agenda

1. Election of Mayor of Taunton

The Clerk to the Charter Trustees to invite nominations from the Charter Trustees for the office of Mayor of Taunton. Once appointed, the Mayor will sign the Declaration of Acceptance of Office.

(Pages 7 - 10)

2. Election of Deputy Mayor of Taunton

The Mayor of Taunton to invite nominations from the Charter Trustees for the office of Deputy Mayor. Once appointed, the Deputy Mayor will sign the Declaration of Acceptance of Office.

3. Appointment of Civic Marshal

The Mayor of Taunton to invite nominations from the Charter Trustees for the role of Civic Marshal.

Having been elected to office, the Mayor and Deputy Mayor will retire to be robed. Once they return to the John Meikle Room, the Mayor will briefly address the Charter Trustees before returning to the agenda for the meeting.

4. Apologies

To receive any apologies for absence.

5. Notes of Meeting of the Taunton Unparished Area Committee

(Pages 11 - 16)

To consider the notes of the final meeting of the Taunton Unparished Area Committee held on 30 January 2019.

6. Petitions

To receive any petitions from residents of Taunton containing over 200 signatures in accordance with Standing Order 30.

7. Public Questions

To receive any questions or statements from residents of Taunton in accordance with Standing Order 30.

8. Deputations

To receive any deputations from residents of Taunton in accordance with Standing Order 30.

9. Communications

The Mayor to report any communications which have been recently received.

10. Charter Trustees - Standing Orders

(Pages 17 - 30)

To agree the draft Standing Orders set out in the attached document.

11. Functions and Responsibilities of the Charter Trustees

(Pages 31 - 32)

To agree the draft 'Functions and Responsibilities' set out in the attached document.

12. Appointment of a Standing Committee

(Pages 33 - 34)

To consider the appointment of a Standing Committee of seven Charter Trustees. The proposed 'Powers and Duties' of the Standing Committee are set out in the attached document.

13. Motions to the Charter Trustees

To consider motions in the order in which notice has been received.

14. Request for Funding

To enable the Mayoralty to function and an Unparished Area Grant scheme to continue to be operated, the Somerset West and Taunton Council be formally requested to transfer all funding derived from the Unparished Area to the Charter Trustees. In future years, the Charter Trustees will be in a position to raise its own precept.

15. Taunton's Twin Towns

To consider a proposal to continue providing a degree of financial support for the groups supporting Taunton's Twinning arrangements.

(Pages 35 - 36)

16. Date of Future Meetings

To agree the dates of future meetings of the Charter Trustees.



**JAMES HASSETT
CHIEF EXECUTIVE**

Please note that this meeting will be recorded. At the start of the meeting the Chair will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore unless you are advised otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Members of the public are welcome to attend the meeting and listen to the discussions. There is time set aside at the beginning of most meetings to allow the public to ask questions. Speaking under "Public Question Time" is limited to 3 minutes per person in an overall period of 15 minutes. The Committee Administrator will keep a close watch on the time and the Chair will be responsible for ensuring the time permitted does not overrun. The speaker will be allowed to address the Committee once only and will not be allowed to participate further in any debate. Except at meetings of Full Council, where public participation will be restricted to Public Question Time only, if a member of the public wishes to address the Committee on any matter appearing on the agenda, the Chair will normally permit this to occur when that item is reached and before the Councillors begin to debate the item.

If an item on the agenda is contentious, with a large number of people attending the meeting, a representative should be nominated to present the views of a group. These arrangements do not apply to exempt (confidential) items on the agenda where any members of the press or public present will be asked to leave the Committee Room. Full Council, Executive, and Committee agendas, reports and minutes are available on our website: www.somersetwestandtaunton.gov.uk

The meeting room, including the Council Chamber at The Deane House are on the first floor and are fully accessible. Lift access to The John Meikle Room, is available from the main ground floor entrance at The Deane House. The Council Chamber at West Somerset House is on the ground floor and is fully accessible via a public entrance door. Toilet facilities, with wheelchair access, are available across both locations. An induction loop operates at both The Deane House and West Somerset House to enhance sound for anyone wearing a hearing aid or using a transmitter. For further information about the meeting, please contact the Governance and Democracy Team via email: governance@somersetwestandtaunton.gov.uk

If you would like an agenda, a report or the minutes of a meeting translated into another language or into Braille, large print, audio tape or CD, please email: governance@somersetwestandtaunton.gov.uk